



Community Development Services
Planning Division
City of Greenwood
300 South Madison Avenue
Greenwood, IN 46142
(317) 887-5230
(317) 887-5616 fax

**COMMERCIAL
SWIMMING POOLS**

PERMIT APPLICATION REQUIREMENTS

**10-15 Business Day Review Time
WE DO NOT OFFER ANY KIND OF EXPEDITING**

Review Time does not begin until we receive a complete Application Packet which includes:

- ☐ **Application Form**
- ☐ **Plan Authentication Agreement** (verification that you are submitting the same set for review as the set you submit(ted) to the State of Indiana)
- ☐ **Submittal Checklist**
- ☐ **Impervious Surface Area Change Form**
- ☐ **3 full sets of construction plans including a Site Plan showing the location of all structure(s) proposed.**
(These should be the same plans as submitted to the State of Indiana for design release.)
- ☐ **1 digital copy of construction plans in .pdf format**
- ☐ **Erosion and Sediment Control Plan**

PLEASE NOTE: All Commercial Pool Projects are required to file with the **State of Indiana Department of Homeland Security** and the **Johnson County Health Department**.

NO FEES ARE DUE OR WILL BE ACCEPTED AT TIME OF APPLICATION.

You will be notified immediately if your application submittal is incomplete. We will still consider your application complete if the contractor information is not yet available.

We encourage you to submit your application to us while waiting for your state design release. Any releases must be received **PRIOR TO ISSUANCE** of the building permit.

FEES DUE AT TIME OF PERMIT ISSUANCE	
Commercial or Public – less than 700 square feet	\$200
Commercial or Public – 700 to 1,500 square feet	\$300
Commercial or Public – greater than 1,500 square feet	\$400



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CONTACTS		
Planning Division, Office of the Building Commissioner:	Lowell Weber, Building Commissioner Tony Magnabosco, Building Inspector I Aaron Crute, Building Inspector II Peggy Deer, Administrative Assistant Website: www.greenwood.in.gov	(317) 881-8698
Stormwater Department	Chris Jones, Stormwater Superintendent Randy Weathers, Stormwater Supervisor Mike Weaver, Technician	(317) 887-4711
Greenwood Fire Department:	Tracy Rumble, Fire Marshal Bryan Brown, Deputy Fire Marshal	(317) 882-2599
White River Township Fire Dept	Mike Arany, Fire Marshal Braden Prochnow	(317) 888-8337
Johnson County Health Dept:	Food Services Plan Review and Inspection 460 N Morton St, Suite A Franklin, IN 46131	(317) 346-4365
Indiana Department of Homeland Security Construction Design Release	Filing Requirements and Fees	(317) 232-6422
	Electronic Filing Information and Assistance	(317) 232-1426
	Project Expedite	(317) 232-1426
	Web Site: http://www.in.gov/dhs/2372.htm	



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APPLICATION FOR BUILDING PERMIT

PERMIT NO.: _____

Application is hereby made for a permit to improve premises as described herein as shown in the accompanying **plans and specifications**, which improvement is to be located as shown on the accompanying **plot plan**. The information which follows and the accompanying plans, specifications and other information with the representations therein contained, are made a part of this application in reliance upon which the Planning Commission of the City of Greenwood is requested to issue a location improvement permit.

It is understood and agreed by this Applicant that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this Applicant, such as might or would operate to cause refusal of this application, or conditional approval thereof, or any material alteration or change in the accompanying plans, specifications or improvements subsequent to the issuance of a permit in accordance with the application, without the approval of the Planning Commission shall constitute sufficient ground for the revocation of this permit.

All building construction work, alterations, repairs, or mechanical installations and appliances connected therewith and other work necessary to complete the following improvement, shall comply with the State Building Rules and Regulations, local ordinances and such other statutory provisions pertaining to this class of work, and such rules, regulations, ordinances and provisions shall be considered a part of specifications, whether specified herein or not.

1) Date of Application _____ Date Approved _____ Date Issued _____

2) Name of Applicant _____ Phone _____

3) Address of Location to be Improved _____
Lot Number _____ in _____ Subdivision

4) Kind of Building Permit - **SWIMC** – Commercial or Public Pool

5) Number of Pools: _____

6) **Size(s):** _____

Staff Use	
PERMIT FEE	\$ _____
TECH FEE (1)	\$10.00
TOTAL FEE	\$ _____

7) **Pump Information:** Make/Model _____ Horse Power _____ Voltage _____
Make/Model _____ Horse Power _____ Voltage _____
Make/Model _____ Horse Power _____ Voltage _____

8) Approximate Price of Project \$ _____

9) Name, address, and phone number of contractor (If applicable):

Contact Person: _____ Phone: _____

The undersigned represents that such work shall start within 90 days and will be completed without delay; that said improvements will be finished in a good workmanlike manner. Should said work not start in good faith within 90 days, the undersigned understands this application will be void and of no force or effect whatever. The above information, to my knowledge and belief, is true and correct:

SIGNATURE OF APPLICANT: _____

SIGNATURE OF BUILDING COMMISSIONER: _____
(or designated representative)

TO BE COMPLETED BY BUILDING DIVISION STAFF

Airspace Zone?	_____ Yes	_____ No	Is Property in Floodway?	_____ Yes	_____ No
Eastside TIF Area?	_____ Yes	_____ No	Is Property in Floodway Fringe?	_____ Yes	_____ No
US 31/Fry TIF Area?	_____ Yes	_____ No	Is Building in Floodway/Fringe?	_____ Yes	_____ No

Parcel No. 41-_____-_____-_____-_____._____-_____- School:_____ Library:_____ WRTFD:_____



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PLAN AUTHENTICATION AGREEMENT

Project Name: _____

Project Address: _____

As the person eligible and responsible for obtaining a permit or permits as required in Section 10-130 of the City of Greenwood Municipal Code, and based upon information contained within these plans, I certify that these plans are identical to those released for construction by the Indiana Department of Homeland Security, Division of Fire Safety/Plan Review. I also understand that if it is determined that these plans are not identical, all permits obtained from the City of Greenwood as a result of their submittal will be considered to be in violation of Section 10-130 of the City of Greenwood Municipal Code.

Authorized Signature

Date

Printed Name



Submittal Checklist

Commercial Swimming Pools

Office of the Building Commissioner, City of Greenwood

- ☐ Class A
- ☐ Class B
- ☐ Class C
- ☐ Class D
- ☐ Class E

What is your pool classification?

(Pool Design Reference B)

- ☐ Yes ☐ No

Any Specialty Pool Style being used?

(Pool Design Reference C)

If yes, what style?

What is your pool type(s)?

(Pool Design Reference D)

- ☐ Yes ☐ No

Will you have a Slide as part of this pool project?

(Pool Design Reference E)

- ☐ Yes ☐ No

Will your pool area include Play Features, Water Activity Equipment or Interactive Play Attractions?

(Pool Design Reference F)

- ☐ Yes ☐ No

Will there be a Wading Pool area as part of this project?

(Pool Design Reference G)

- ☐ Yes ☐ No

Will your project include a Spa?

(Pool Design Reference H)

- ☐ Yes ☐ No

Will this project have multiple features like a Water Park or Splash Pad?

(Pool Design Reference I)



City of Greenwood Department of Stormwater Management

300 South Madison Ave, Greenwood, IN 46142

voice (317) 887-4711 fax (317) 887-5616

Impervious Surface Area Change Form

Physical Property Location:

Premise Address _____

Parcel Number(s) _____

Premise Phone Number _____

Owner Contact Information:

Owner Name _____

Owner Address _____

Owner Phone Number _____

Definition of Impervious Surface Area: Hard surface area that collects and concentrates run-off from a property or parcel of land.

Impervious surface area includes:

- a. Asphalt and concrete roadways, driveways and parking and storage areas
- b. Compacted gravel roadways, driveways and parking and storage areas
- c. Rooftops, sidewalks, patio areas and pool decks
- d. Other areas as deemed necessary and approved by the Board

Internal Use Only

Previous Impervious Surface Area (square feet) _____

Change of Impervious Surface Area (square feet) _____

Increase or Decrease (circle one)

Total Impervious Surface Area (square feet) _____

Reason for change (Permit # or) _____

Original to Department of Stormwater Management

Stormwater Management to deliver to Finance

Changes Made on (date) _____



Design References

Commercial Swimming Pools

Office of the Building Commissioner, City of Greenwood

Unless otherwise specified, all referenced code sections, tables, and chapters are from the:

Indiana Administrative Code (IAC)
TITLE 675 Fire Prevention And Building Safety Commission
ARTICLE 20 Swimming Pool Code

A. Additional code references regarding swimming pool installations can be found in:

2012 International Building Code & Indiana Amendments
2008 National Electric Code & Indiana Amendments
2012 International Mechanical Code & Indiana Amendments
2006 International Plumbing Code & Indiana Amendments
Indiana State Department of Health Public and Semi-Public Swimming Pools Rule
ICC A117.1-2009 Accessibility Code
2012 International Fire Code & Indiana Amendments.

B. Pools Classes: [675 IAC 20-2-5 thru 20-2-6, 20-2-7(5), 20-2-13, 20-2-17, 20-2-26 & 20-2-27]

Class A - Competitive Diving & Swimming
Class B - General Public Pools, for public use
Class C - Semi-Public Pools with limited access (Hotels, Apartments, Subdivisions, etc.)
Class D - Special Use Pools (Therapy, Medical, etc.)
Class E - All other pools that do not fit in any other classification above

C. Pool Styles: [675 IAC 20-1.1-16]

Vanishing Edge Pool
Vortex Pool
Wading Pool
Wave Pool
Whirlpool or Spa
Zero-Depth Entry Pool.

D. Pool Types information & code sections: 675 IAC 20-2-sections 4, 7, 8, 14, 15, 21

E. Slides to be installed per 675 IAC 20-1.1-22(11), 20-2-9, 20-5-26 thru 20-5-28.

F. Pool area Play Features, Activity Equipment or Interactive Play Attractions to be installed per 675 IAC 20-1.1-22(1), (2), (3), (7), (10); 20-2-9.1.

G. Wading Pools to be installed per 675 IAC 20-1.1-22(a), 20-2-7 & 20-2-12, 20-2-17(b)(2), sections 5, 7, 12.

H. Public Spas to be installed per 675 IAC 20-20-3-0.5 thru 20-3-11.



Design References

Commercial Swimming Pools

Office of the Building Commissioner, City of Greenwood

Unless otherwise specified, all referenced code sections, tables, and chapters are from the:

Indiana Administrative Code (IAC)
TITLE 675 Fire Prevention And Building Safety Commission
ARTICLE 20 Swimming Pool Code

I. Water Attraction code requirements are listed in 675 IAC 20-5-1 thru 20-5-28.

J. Pool Safety Equipment requirements:

675 IAC 20-2-3(d) & (e), 20-2-4, 20-2-7, 20-2-8, 20-2-10, 20-2-12, 20-2-13(b) & (i), 20-2-14, 20-2-15, 20-2-26, 20-2-20(f), 20-2-20.1(d), 20-3-2(b), 20-3-3, 20-3-4, 20-3-5(c), 20-3-6.1((d), 20-3-9, 20-5-4(d) & (e), 20-5-9, 20-5-10, 20-5-11, 20-5-12, 20-5-13, 20-2-18(d) & (h), 20-5-24,20-5-27.

Indiana State Department of Health Title 410 IAC 6-2.1-34 Lifesaving and Safety Equipment

CITY OF GREENWOOD **BUILDING CODES**

All inspections are conducted according to the State of Indiana approved building code. A copy of these codes can be obtained from these sources.

1. International Code Council at www.iccsafe.org or 1-888-422-7233
2. American Center Bookstore, 50 S Meridian Street, Ste 302, Indianapolis, IN 46204—317-634-3871

Indiana amendments for these codes can be obtained online at www.in.gov/legislative/iac/ in Title 675 Fire Prevention and Building Safety Commission.

IBC 13 - Building Code		
675 IAC 13-2.6	Indiana Building Code, 2014 Edition (IBC, 2012 Edition, 1 st printing) ANSI A117.1-2009	Effective 12/1/14

IRC 14 - Indiana Residential Code		
675 IAC 14-4.3	Indiana Residential Code 2005 Edition (IRC 2003 Edition)	Effective 9/11/05 Amended 11/24/05 Amended 11/17/06 Amended 4/2/08 Amended 4/15/12

IPC 16 - Plumbing Code		
675 IAC 16-1.4	Indiana Plumbing Code, 2012 Edition	Effective 12/24/12

IEC 17 - Electrical Code		
675 IAC 17-1.8	Indiana Electrical Code 2009 Edition (NFPA 70-2008)	Effective 8/26/09

IMC 18 - Mechanical Code		
675 IAC 18-1.6	Indiana Mechanical Code, 2014 Edition (IMC, 2012 Edition, 1 st printing)	Effective 12/1/14

IECC 19 – Energy Conservation Code		
675 IAC 19-4	Indiana Energy Conservation Code 2010 (ASHRAE 90.1, 2007 edition, as amended)	Effective 5/6/10

ISPC 20 - Swimming Pool Code				
675 IAC 20-1.1	General Provisions and Definitions	Effective 10/11/01	Amended 4/24/11	
675 IAC 20-2	Public Swimming Pools	Effective 10/11/01	Amended 12/26/02	Amended 4/24/11
675 IAC 20-3	Public Spas	Effective 10/11/01	Amended 12/26/02	Amended 4/24/11
675 IAC 20-4	Residential Swimming Pools	Moved to Indiana Residential Code Effective 4/24/11		
675 IAC 20-5	Water Attractions	Effective 4/24/11		

IFC 22 - Fire Code		
675 IAC 22-2.5	Indiana Fire Code, 2014 Edition (IFC 2012 Edition, 1 st printing)	Effective 12/1/14

IFGC 25 - Fuel Gas Code		
675 IAC 25-3	Indiana Fuel Gas Code, 2014 Edition (IFGC 2012 Edition, 2 nd printing)	Effective 12/1/14